

LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
REGULAR MEETING
TUESDAY, DECEMBER 9, 2014
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M.

Call to Order: Chairman David T. Wilson called the meeting to order at 7:00 p.m.

Present: David T. Wilson, Tony Crowe, Joann Brogis, Ed Evers, James Koser, Frank Simone, Jack Healy, Leo Paul, Jr., and Finance Director Rose Bouchard

Absent: David W. Wilson

Approve Minutes

a) Regular December 2, 2014: Motion: J. Koser moved to approve the regular meeting minutes of December 2, 2014 and T. Crowe seconded. All voted aye, except L. Paul who abstained because of absence, and the motion carried.

Review Capital Project Requests: Chairman Wilson referred to the spreadsheet Rose provided as a summary of current projects without detail.

a) Board of Education: F. Simone asked to delete the \$42,000 request for furniture and all of the LHS AV Installation entries. D. Wilson asked him to check on the \$10,000 LIS shading drapery, as it is listed in 15/16 on the summary and as 16/17 on the detail sheet. F. Simone said to delete the \$10,000. This leaves the BOE requests at \$40,000 for 15/16.

b) Sandy Beach Commission: Chairman Ed Ryle said they are moving forward on the Restoration Phase II. Architect Michael Boe was present to answer questions. This funding for 15/16 of \$37,550 would allow for majority of the phase completed, with working bathrooms and changing rooms all handicapped accessible. Then Phase III in the 16/17 year would require \$27,000, with \$18,047 from Litchfield to complete the entire project, with windows and concession area complete. Staff have stripped the roof and replaced boards and replaced the roof and trim with funds the Commission has earned. D. Wilson noted that the final phases are coming in substantially higher than the previous estimates. Mr. Ryle said the numbers were the best estimates at the time and now, with the Architect's help, the details are being refined and addressed in the new plan. The building will be built on blocks to avoid flooding, with the walls taken down below frost so they don't move. This accounted for the majority of the higher cost. The existing concrete floor will have to be taken out to do the excavation. L. Paul asked about Phase II, and Mr. Ryle said it involves the back of the building with changing areas and guard storage, and will enable running water and bathrooms. Mr. Paul said his frustration was because they asked for \$63,000 for the septic without a building to connect to instead of laying out the whole project cost. He wants to make sure services are available after the project is complete, and it might be better to complete the whole project at once. Mr. Ryle said they were trying to break the work and funding into phases to be responsible to the budgets, but he said he would be glad to revise his Capital request sheets to reflect the complete project. J. Healy said it would be more efficient to do the complete project at once. **Motion:** L. Paul moved to ask the Sandy Beach Commission for an updated request to include the renovation of the area housing the concession stand; i.e., Phase III. F. Simone seconded, all voted aye and the motion carried.

c) Public Works: J. Healy explained all the requests. Regarding the underground tanks, L. Paul said they do not have to replace the five tanks now, but the insurance will stop soon and no other company would want to buy the insurance, so he would like to replace them from fund balance and give the \$500,000 back to the Board of Finance for pay-as-you-go. Mr. Paul will move forward with this contingent upon Board of Selectmen, Board of Finance and Town Meeting approvals.

Review All Requests, Finalize and Recommend: In addition to the Board of Ed's budget being pared to \$40,000, Bantam Fire Co. siding (\$27,500) was moved to the operating budget. Land Use POCAD budget was divided between 15/16 and 16/17 with \$50,000 in each year. J. Healy offered to give up some on the wood chipper, but no decision was made. Total 15/16 request amount at this point was \$3,624,748, compared to last year's final of \$3,071,203. It was agreed to complete finalization of the plan and vote at the next meeting on December 16, 2014, with this item only on the agenda.

Set 2015 Meeting Schedule: Not addressed

Adjournment: **Motion:** F. Simone moved to adjourn at 8:46 p.m. and J. Healy seconded. All voted aye and the motion carried.

Leo Paul, Jr., Secretary